

NINTEX	NINTEX FORMS AND MOBILE 2013/2016
Course Code	NFMSPOP-062018-001
Objective	<p>Nintex Forms 2010/2013/2016 makes it easy to create and complete engaging forms in the browser without the need for code. This course begins with an Introduction to Nintex Forms and explaining where forms can be created, and the terminology used to describe forms.</p> <p>Next you will see how simple forms can be created quickly and easily followed by a series of progressively more dynamic forms working with data from lists, libraries and workflows to reveal the full potential of the product.</p>
Target Audience	All Users (Basic knowledge of Sharepoint)
Benefits	<ul style="list-style-type: none"> • Learn core SharePoint features – Create Libraries, lists and columns • NINTEX Forms Basics • NINTEX Forms controls • NINTEX Forms templates • NINTEX Forms Designing and configuration • NINTEX Forms Advanced controls • NINTEX Mobile Forms templates • NINTEX Mobile Forms Designing and configuration • NINTEX Mobile App
Duration	1.0 days
Time	<p>09.30 am to 12.30 pm (break for 15 minutes)</p> <p>12.30 pm to 01.30 pm (lunch break at own expenses)</p> <p>01.30 pm to 05.30 pm (break for 15 minutes)</p>
Venue	Alfa Connections Office or Microsoft Office or Client Premise
Class Size	Up to 5 attendees to have an effective learning experience
Technology	Microsoft SharePoint Server 2010/2013/2016 On-premise

<p>Notes to Attendee</p>	<p>Attendee has to bring your own laptop (Windows 7 and above) for this workshop.</p> <p>Attendee has to ensure that the internet browser software is updated to the supported version with SharePoint 2010/2013/2016 server. http://technet.microsoft.com/en-us/library/cc263526(v=office.15).aspx</p> <p>Attendee has to ensure that this laptop is able to connect to wifi network.</p>
<p>Topics</p>	<ol style="list-style-type: none"> 1. Definitions, History, and Expectations <ul style="list-style-type: none"> • Definitions • History • Editions • How to Build Applications Successfully with Sharepoint + NINTEX 2. Introduction with NINTEX Forms <ul style="list-style-type: none"> • NINTEX Forms Designer • Navigation, ribbon • Features • General Controls • SharePoint Controls • List Columns • Panels 3. Getting Started with NINTEX Forms <ul style="list-style-type: none"> • Form Settings • Form Templates • Create List and columns • Basic Form Design & Configuration • Form size, Version history, Preview, undo • Save, publish and delete. 4. Building NINTEX Rich Forms <ul style="list-style-type: none"> • Classic Vs Responsive forms • Build Responsive forms • Working with controls • Use Textbox, label, image, calculate controls • Use Repeating Section and lookups • Use Rules and conditions with Forms • Import/export form templates 5. NINTEX Forms Designing and Configuration <ul style="list-style-type: none"> • Change/ add Logo • Forms Background colour, borders • Form Controls boards, colours and fonts • Add Rules to controls using conditional Formatting • Show/hide controls • Add/ Remove form templates

6. NINTEX Mobile Forms

- Introduction to mobile forms
- Mobile form layouts
- Design Mobile form
- Add Logo to mobile form
- Align controls on mobile forms
- Setup & configure NINTEX Mobile App.

Note:

1. Free 14-days of email support/enquiry with Training Facilitator from last day of the class.
2. Trainee agreed to provide the feedback form on the last day of the class.
3. Trainee agreed that this feedback form will be shared with the company of the trainee (if sponsored by the company), Microsoft upon request for verification/validation purpose.